

BUDGET REPORT FOR THE YEAR ENDING AUGUST 31, 2019


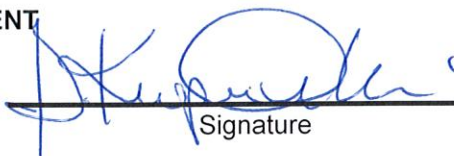
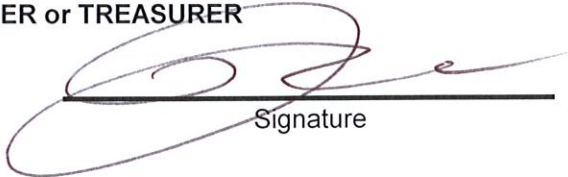
[School Act, Sections 147(2)(b) and 276]

8050 Northwest Francophone Education Region No. 1

Legal Name of School Jurisdiction

Box 1220 St. Isidore AB T0H 3B0; 780-624-8855; joseagagnon@csno.ab.ca

Contact Address, Telephone & Email Address

BOARD CHAIR	
<u>Sylvianne Maisonneuve</u> Name	 Signature
SUPERINTENDENT	
<u>Mme Brigitte Kropielnicki</u> Name	 Signature
SECRETARY TREASURER or TREASURER	
<u>Josea Gagnon</u> Name	 Signature
Certified as an accurate summary of the year's budget as approved by the Board of Trustees at its meeting held on <u>May 23, 2018</u> . Date	

Version: 170615

c.c. Alberta Education
c/o Robert Mah, Financial Reporting & Accountability Branch
8th Floor Commerce Place, 10155-102 Street, Edmonton AB T5J 4L5
Phone: (780) 427-3855
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SCHOOL AND TRANSPORTATION FEES SCHEDULE

FOR THE YEAR ENDED AUGUST 31, 2019

[School Act, School Fees and Costs Regulation and School Transportation Regulation]

Northwest Francophone Education Region No. 1

Legal Name of School Jurisdiction

Box 1220 St. Isidore AB T0H3B0

Mailing Address

Tel: 780-624-8855, Fax: 780-624-8554, joseagagnon@csno.ab.ca

Telephone & Fax Numbers, and Email Address

SCHOOL JURISDICTION'S RESPONSIBILITY FOR SCHOOL AND TRANSPORTATION FEES POLICY AND REPORTING

The school and transportation fees policy of: Northwest Francophone Education Region No. 1
presented to Alberta Education has been prepared by school jurisdiction management which has responsibility for its preparation, integrity and objectivity.

Board of Trustees Responsibility

The ultimate responsibility for the fees and costs lies with the Board of Trustees. The Board reviewed the fee policy and fee schedule with management prior to release to the Minister.

Declaration of Management and Board Chair

To the best of our knowledge and belief, these documents meet all requirements as set out in the *School Act* as well as the *School Fees and Costs Regulation*, and *School Transportation Regulation*.

BOARD CHAIR

Sylvianne Maisonneuve
Name


Signature

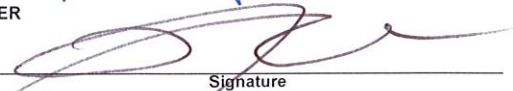
SUPERINTENDENT

Mme Brigitte Kropielnicki
Name


Signature

SECRETARY-TREASURER OR TREASURER

Josea Gagnon
Name


Signature





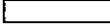
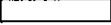
Board Release Date

c.c. ALBERTA EDUCATION, Financial Reporting & Accountability Branch
8th Floor Commerce Place, 10155-102 Street, Edmonton AB T5J 4L5

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Color coded cells:

	blue cells: require the input of data/descriptors wherever applicable.		grey cells: data not applicable - protected
	salmon cells: contain referenced juris. information - protected		white cells: within text boxes REQUIRE the input of points and data.
	green cells: populated based on information previously submitted		yellow cells: to be completed when yellow only.

HIGHLIGHTS, PLANS, ASSUMPTIONS AND RISKS SUMMARY- 2018/2019 BUDGET REPORT

The following were presented to the Board and approved as underlying the budget. These key points and assumptions used in development of the budget take into consideration the economic environment of the jurisdiction, focus on anticipated changes from current year, and are realistic and consistent with the three year Education Plan. At a minimum, they disclose key budget assumptions, financial & business risks, and specific strategies explaining how this budget will support the jurisdiction's plans.

Budget Highlights, Plans & Assumptions:

- expecting a slight decrease in enrollment across all grades
- increase in maintenance expenditures through IMR funds
- increase in maintenance costs for all three buildings, but two of them especially as they are older buildings requiring more upgrades and maintenance

Significant Business and Financial Risks:

- purchase of six busses in 2017-2018 means that there is now a risk of having to purchase a replacement in the future. We are not planning on purchasing anything new in the next few years however.

BUDGETED STATEMENT OF OPERATIONS
for the Year Ending August 31

	Approved Budget 2018/2019	Fall Budget Update 2017/2018	Actual Audited 2016/2017
REVENUES			
Alberta Education	\$9 607 085	\$9 729 143	\$8 822 088
Other - Government of Alberta	\$0	\$0	\$0
Federal Government and First Nations	\$18 500	\$18 500	\$15 489
Other Alberta school authorities	\$0	\$0	\$0
Out of province authorities	\$0	\$0	\$0
Alberta Municipalities-special tax levies	\$0	\$0	\$0
Property taxes	\$0	\$0	\$0
Fees	\$347 712	\$97 358	\$170 461
Other sales and services	\$82 392	\$92 792	\$0
Investment income	\$4 500	\$4 500	\$1 131
Gifts and donations	\$15 000	\$15 000	\$29 966
Rental of facilities	\$10 000	\$10 000	\$15 255
Fundraising	\$180 000	\$180 000	\$234 859
Gains on disposal of capital assets	\$0	\$0	\$0
Other revenue	\$13 500	\$13 500	\$27 855
TOTAL REVENUES	\$10 278 689	\$10 160 793	\$9 317 104
EXPENSES			
Instruction - Early Childhood Services	\$676 083	\$572 236	\$632 868
Instruction - Grades 1-12	\$6 488 790	\$6 277 102	\$5 573 565
Plant operations & maintenance	\$1 762 514	\$1 804 813	\$1 632 789
Transportation	\$910 221	\$978 103	\$1 031 834
Administration	\$501 175	\$511 366	\$470 748
External Services	\$0	\$0	\$0
TOTAL EXPENSES	\$10 338 783	\$10 143 620	\$9 341 804
ANNUAL SURPLUS (DEFICIT)	(\$60 094)	\$17 173	(\$24 700)

BUDGETED ALLOCATION OF EXPENSES (BY OBJECT)
for the Year Ending August 31

	Approved Budget 2018/2019	Fall Budget Update 2017/2018	Actual Audited 2016/2017
EXPENSES			
Certificated salaries	\$3 876 463	\$3 685 101	\$3 590 314
Certificated benefits	\$856 105	\$854 578	\$842 438
Non-certificated salaries and wages	\$1 406 934	\$1 412 542	\$1 366 977
Non-certificated benefits	\$265 759	\$258 238	\$252 511
Services, contracts, and supplies	\$3 263 733	\$3 230 942	\$2 614 714
Capital and debt services			
Amortization of capital assets			
Supported	\$599 064	\$630 183	\$606 560
Unsupported	\$68 525	\$69 836	\$64 587
Interest on capital debt			
Supported	\$0	\$0	\$0
Unsupported	\$0	\$0	\$0
Other interest and finance charges	\$2 200	\$2 200	\$773
Losses on disposal of capital assets	\$0	\$0	\$0
Other expenses	\$0	\$0	\$2 930
TOTAL EXPENSES	\$10 338 783	\$10 143 620	\$9 341 804

BUDGETED SCHEDULE OF FEE REVENUE
for the Year Ending August 31

	Approved Budget 2018/2019	Fall Budget Update 2017/2018	Actual 2016/2017
FEES			
TRANSPORTATION	\$1 000	\$1 000	\$0
BASIC INSTRUCTION SUPPLIES (Instructional supplies, & materials)	\$0	\$0	\$5 920
LUNCHROOM SUPERVISION & NOON HOUR ACTIVITY FEES	\$0	\$0	\$0
FEES TO ENHANCE BASIC INSTRUCTION			
Technology user fees	\$400	\$0	\$0
Alternative program fees	\$7 890	\$7 825	\$0
Fees for optional courses	\$0	\$2 080	\$0
ECS enhanced program fees	\$0	\$0	\$51 054
ACTIVITY FEES			
Other fees to enhance education (Describe here)	\$0	\$0	\$0
NON-CURRICULAR FEES			
Extra-curricular fees	\$68 051	\$45 603	\$113 487
Non-curricular goods and services	\$632	\$1 040	\$0
NON-CURRICULAR TRAVEL			
OTHER FEES (Describe here)	\$0	\$0	\$0
TOTAL FEES	\$347 712	\$97 358	\$170 461

*PLEASE DO NOT USE "SCHOOL GENERATED FUNDS" AS A CATEGORY

Please disclose amounts paid by parents of students that are recorded as "Other sales and services" (rather than fee revenue). Note that this schedule should include only amounts collected from parents and so it may not agree with the Statement of Operations.	Approved Budget 2018/2019	Fall Budget Update 2017/2018	Actual 2016/2017
Cafeteria sales, hot lunch, milk programs	\$30 000	\$30 000	\$0
Special events	\$5 000	\$5 000	\$0
Sales or rentals of other supplies/services	\$4 792	\$4 792	\$0
Out of district unfunded student revenue	\$0	\$0	\$0
International and out of province student revenue	\$0	\$0	\$0
Adult education revenue	\$0	\$0	\$0
Preschool	\$42 600	\$53 000	\$0
Child care & before and after school care	\$0	\$0	\$0
Lost item replacement fees	\$0	\$0	\$0
Bulk supply sales	\$0	\$0	\$0
Other (describe) Other sales (describe here)	\$0	\$0	\$0
Other (describe) Other sales (describe here)	\$0	\$0	\$0
Other (describe) Other sales (describe here)	\$0	\$0	\$0
Other (describe) Other sales (describe here)	\$0	\$0	\$0
Other (describe) Other sales (describe here)	\$0	\$0	\$0
TOTAL	\$82 392	\$92 792	\$0

BUDGETED SCHEDULE OF SUPPLEMENTARY DETAILS OF FEE REVENUE
for the Year Ending August 31

(A)	(B)	(C)	(D)	(E)	(F)	(G)
	Explanation of Other Costs (Column "(C)")	Other Costs (Explain under (B))* 2018/2019	Entry Fees and Admissions 2018/2019	Transportation Component 2018/2019	Supplies & Materials** 2018/2019	Total 2018/2019
	FEEES					
	TRANSPORTATION	\$0	\$0	\$1,000	\$0	\$1,000
	BASIC INSTRUCTION SUPPLIES (Instructional supplies, & materials)	\$0	\$0	\$0	\$0	\$0
	LUNCHROOM SUPERVISION & NOON HOUR ACTIVITY FEES	\$0	\$0	\$0	\$0	\$0
	FEES TO ENHANCE BASIC INSTRUCTION					
	Technology user fees	\$0	\$0	\$0	\$400	\$400
	Alternative program fees	\$0	\$0	\$0	\$7,890	\$7,890
	Fees for optional courses	\$0	\$0	\$0	\$0	\$0
	ECS enhanced program fees	\$0	\$0	\$0	\$0	\$0
	ACTIVITY FEES					
	Other fees to enhance education	\$0	\$25,000	\$15,000	\$12,389	\$52,389
	NON-CURRICULAR FEES					
	Extra-curricular fees	\$0	\$45,000	\$23,051	\$0	\$68,051
	Non-curricular goods and services	\$0	\$0	\$0	\$632	\$632
	NON-CURRICULAR TRAVEL					
	OTHER FEES***	\$0	\$50,000	\$167,350	\$0	\$217,350
	TOTAL FEES	\$0	\$120,000	\$206,401	\$21,311	\$347,712

**Supplies and Materials represent consumables (one-time use such as paper), reusable supplies, equipment rental, workbooks).

***Describe purpose of other fees. DO NOT use blanket names such as "Kindergarten", "Instructional Fees", "School Division Fees", "Registration Fees", etc.

****Use Other Fees only for fees which do not meet predefined categories as described on Pages 14 & 15 of the Budget Guidelines 2018/2019

PROJECTED SCHEDULE OF CHANGES IN ACCUMULATED OPERATING SURPLUS (SUMMARY)
for the Year Ending August 31

	(1)	(2)	(3)	(4)	(5)	(6)	(7)
	ACCUMULATED OPERATING SURPLUS (2+3+4+7)	INVESTMENT IN TANGIBLE CAPITAL ASSETS	ENDOWMENTS	ACCUMULATED SURPLUS FROM OPERATIONS (5+6)	UNRESTRICTED SURPLUS	INTERNALLY RESTRICTED OPERATING RESERVES	CAPITAL RESERVES
Actual balances per AFS at August 31, 2017	\$1 120 333	\$405 848	\$0	\$600 485	\$283 152	\$317 333	\$114 000
2017/2018 Estimated impact to AOS for:							
Prior period adjustment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Estimated surplus(deficit)	(\$24 700)			(\$24 700)	(\$24 700)		
Estimated board funded capital asset additions		\$10 160		(\$10 160)	(\$10 160)	\$0	\$0
Estimated disposal of unsupported tangible capital assets	\$510	\$0		\$510	\$510		\$0
Estimated amortization of capital assets (expense)		(\$671 147)		\$671 147	\$671 147		
Estimated capital revenue recognized - Alberta Education		\$606 560		(\$606 560)	(\$606 560)		
Estimated capital revenue recognized - Other GOA		\$0		\$0	\$0		
Estimated capital revenue recognized - Other sources		\$0		\$0	\$0		
Estimated changes in Endowments	\$0		\$0	\$0	\$0		
Estimated unsupported debt principal repayment		\$0		\$0	\$0		
Estimated reserve transfers (net)				(\$16 000)	(\$37 770)	\$21 770	\$16 000
Estimated assumptions/transfers of operations (explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Estimated balances for August 31, 2018	\$1 096 143	\$351 421	\$0	\$614 722	\$275 619	\$339 103	\$130 000
2018/2019 Budget projections for:							
Budgeted surplus(deficit)	(\$60 094)			(\$60 094)	(\$60 094)	\$0	\$0
Projected board funded capital asset additions		\$0		\$0	\$0		\$0
Budgeted disposal of unsupported tangible capital assets	\$0	\$0		\$0	\$0		
Budgeted amortization of capital assets (expense)		(\$667 589)		\$667 589	\$667 589		
Budgeted capital revenue recognized - Alberta Education		\$599 064		(\$599 064)	(\$599 064)		
Budgeted capital revenue recognized - Other GOA		\$0		\$0	\$0		
Budgeted capital revenue recognized - Other sources		\$0		\$0	\$0		
Budgeted changes in Endowments	\$0		\$0	\$0	\$0		
Budgeted unsupported debt principal repayment		\$0		\$0	\$0		
Projected reserve transfers (net)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Projected assumptions/transfers of operations (explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Projected balances for August 31, 2019	\$1 036 049	\$282 886	\$0	\$623 153	\$284 050	\$339 103	\$130 000

SCHEDULE OF USES FOR ACCUMULATED SURPLUSES AND RESERVES
for the Year Ending August 31

	Unrestricted Surplus Usage		Operating Reserves Usage		Capital Reserves Usage	
	31-Aug-2019	31-Aug-2020	31-Aug-2019	31-Aug-2020	31-Aug-2019	31-Aug-2020
Projected opening balance	\$275,619	\$284,050	\$94,050	\$94,050	\$130,000	\$130,000
Projected excess of revenues over expenses (surplus only)	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Budgeted disposal of unsupported tangible capital assets	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Budgeted amortization of capital assets (expense)	\$667,589	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Budgeted capital revenue recognized	(\$599,064)	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Budgeted changes in Endowments	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Budgeted unsupported debt principal repayment	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Projected reserves transfers (net)	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Projected assumptions/transfers of operations	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Increase in (use of) school generated funds	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
New school start-up costs	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Decentralized school reserves	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Non-recurring certificated remuneration	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Non-recurring non-certificated remuneration	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Non-recurring contracts, supplies & services	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Professional development, training & support	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Salary negotiation expenses	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Full-day kindergarten	(\$60,094)	(\$100,000)	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
English language learners	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
First nations, Metis, Inuit	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
OH&S / wellness programs	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
B & S administration organization / reorganization	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Debt repayment	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Fort McMurray wild fire related costs (unfunded)	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Non-salary related programming costs (explain)	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Repairs & maintenance - School building & land	\$0	(\$40,000)	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Repairs & maintenance - Technology	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Repairs & maintenance - Vehicle & transportation	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Repairs & maintenance - POM building & equipment	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Repairs & maintenance - Other (explain)	\$0	(\$50,000)	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Capital costs - School land & building	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Capital costs - School modernization	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Capital costs - School modular & additions	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Capital costs - School building partnership projects	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Capital costs - Technology	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Capital costs - Vehicle & transportation	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Capital costs - Administration building	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Capital costs - POM building & equipment	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Capital costs - Other	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Building leases	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Other 1 - please use this row only if no other row is appropriate	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Other 2 - please use this row only if no other row is appropriate	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Other 3 - please use this row only if no other row is appropriate	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Other 4 - please use this row only if no other row is appropriate	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Estimated closing balance for operating contingency	\$284,050	\$284,050	\$94,050	\$94,050	\$130,000	\$130,000

Total surplus as a percentage of 2019 Expenses 5.45%
ASO as a percentage of 2019 Expenses 4.15%

ANTICIPATED CHANGES IN ACCUMULATED OPERATING SURPLUS (SUPPLEMENTARY DETAIL)
for the Year Ending August 31

The following provides further explanation of the anticipated changes to each component of AOS for the 2017/2018, 2018/2019, 2019/2020, and 2020/2021 years as outlined on pages 6 and 7. Please provide information on the acquisition of significant unsupported capital, non-recurring project expenditures, and intended use of funds to August 31, 2020. Note that unrestricted surplus, operating reserves, and/or capital reserves should include the jurisdiction's contingency for unexpected or emergent issues.

Additional detail on uses of Accumulated Operating Surplus:

2017/2018

Provide an explanation of material changes from the fall budget update originally submitted in November, 2017 for annual operating surplus (deficit), capital acquisitions, endowments, and/or other changes affecting unrestricted surplus, operating reserves, and capital reserves.

- purchase of 6 busses
- major renovations needed in two of our schools.

2018/2019

Please provide additional detail regarding uses of unrestricted surplus, operating reserves, and capital reserves not described on pages 6 and 7.

- may need to purchase another vehicle or bus
- hiring of mental health staff (school councillor)
- projected increase in kindergarten registrations means we need to hire more kindergarten teachers.

ANTICIPATED CHANGES IN ACCUMULATED OPERATING SURPLUS (SUPPLEMENTARY DETAIL)
for the Year Ending August 31

The following provides further explanation of the anticipated changes to each component of AOS for the 2017/2018, 2018/2019, 2019/2020, and 2020/2021 years as outlined on pages 6 and 7. Please provide information on the acquisition of significant unsupported capital, non-recurring project expenditures, and intended use of funds to August 31, 2020. Note that unrestricted surplus, operating reserves, and/or capital reserves should include the jurisdiction's contingency for unexpected or emergent issues.

Additional detail on uses of Accumulated Operating Surplus:

2019/2020

Please provide additional detail regarding uses of unrestricted surplus, operating reserves, and capital reserves not described on pages 6 and 7.

- purchase of vehicle or busses
- major renovations needed for some of our schools

2020/2021

Please provide additional detail regarding uses of unrestricted surplus, operating reserves, and capital reserves not described on pages 6 and 7.

- purchase of vehicle or busses
- major renovations needed for some of our schools

August 31, 2021

Describe the jurisdiction's intended use of unrestricted surplus, operating reserves, and capital reserves balances expected as at August 31, 2021.

**PROJECTED STUDENT STATISTICS
FULL TIME EQUIVALENT (FTE) ENROLLED STUDENTS**

	Budgeted 2018/2019 (Note 2)	Actual 2017/2018	Actual 2016/2017	Notes
GRADES 1 TO 12				
Eligible Funded Students:				
Grades 1 to 9	319	328	296	Head count
Grades 10 to 12	44	43	40	Note 3
Total	363	371	336	Grades 1-12 students eligible for base instruction funding from Alberta Education.
Percentage Change	-2.2%	10.4%		
Other Students:				
Total			-	Note 4
Total Net Enrolled Students	363	371	336	
Home Ed and Blended Program Students			-	Note 5
Total Enrolled Students, Grades 1-12	363	371	336	
Percentage Change	-2.2%	10.4%		
Of the Eligible Funded Students:				
Students with Severe Disabilities	5	5	5	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities	32	34	21	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.

EARLY CHILDHOOD SERVICES (ECS)

Eligible Funded Children	102	92	107	ECS children eligible for ECS base instruction funding from Alberta Education.
Other Children	4	15	17	ECS children not eligible for ECS base instruction funding from Alberta Education.
Total Enrolled Children - ECS	106	107	124	
Program Hours	922	922	922	Minimum: 475 Hours
FTE Ratio	0,971	0,971	0,971	Actual hours divided by 950
FTE's Enrolled, ECS	103	104	120	
Percentage Change	-0.9%	-13.7%		
Of the Eligible Funded Children:				
Students with Severe Disabilities	2	4	7	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities		2	6	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.

NOTES:

- Enrolment is to be completed WHEREVER APPLICABLE and are 'as at September 30th' for each year.
- Budgeted enrolment is to be based on best information available at time of the 2016/2017 budget report preparation.
- The # of FTE grade 10-12 students is determined by taking the total # of students' credits / 35; where 35 CEU's = 1 FTE.
- Other Grade 1-12 students that are not eligible for base instruction funding from Alberta Education include First Nations students living on reserves for which tuition fee payments are made from Band or AANDC (Code 330), students younger than 5 1/2 or older than 20, and out-of-province and foreign students.
- Because they are funded separately, Home Education students are not included with total net enrolled students. In the blended program, funding per student is pro-rated on the percentage of the student's program which is taken at school and at home; home education students are assigned a weighting of 0.25 FTE for base funding.

**PROJECTED STAFFING STATISTICS
FULL TIME EQUIVALENT (FTE) PERSONNEL**

	Budgeted 2018/2019	Actual 2017/2018	Fall Budget 2017/2018	Actual 2016/2017	Notes
CERTIFICATED STAFF					
School Based	37.1	36.1	36.1	35.3	Teacher certification required for performing functions at the school level.
Non-School Based	2.0	2.0	2.0	2.0	Teacher certification required for performing functions at the system/central office level.
Total Certificated Staff FTE	39.1	38.1	38.1	37.3	FTE for personnel possessing a valid Alberta teaching certificate or equivalency.
Percentage change from prior period	2.8%	2.1%	2.8%	2.1%	
If an average standard cost is used, please disclose rate: <input type="text"/>					
Student F.T.E. per certificated Staff <input type="text"/> 12.2					
Certificated Staffing Change due to:					
Enrollment Change	-	-	0.8	0.8	if negative change impact, the small class size initiative is to include any/all teachers retained.
Small Class Size Initiative	1.0	-	na	na	if enrollment change impact on teacher FTEs is negative, include any/all teachers retained.
Other Factors	-	-	na	na	Describe (include)
Total Change	1.0	-	na	na	Year-over-year change in Certificated FTE
Breakdown, where total change is Negative:					
Continuous contracts terminated	-	-	na	na	FTEs
Non-permanent contracts not being renewed	-	-	na	na	FTEs
Other (retirement, attrition, etc.)	-	-	na	na	Describe (include)
Total Negative Change in Certificated FTEs	-	-	na	na	Breakdown required where year-over-year total change in Certificated FTE is 'negative' only.
NON-CERTIFICATED STAFF					
Instructional	16.0	16.1	16.1	16.0	Personnel providing instruction support for schools under instruction program areas.
Plant Operations & Maintenance	4.0	4.0	4.0	3.9	Personnel providing support to maintain school facilities
Transportation	6.2	1.3	1.3	1.4	Personnel providing direct support to the transportation of students to and from school
Other	4.6	4.6	4.6	4.6	Personnel in Board & System Admin. and External service areas.
Total Non-Certificated Staff FTE	30.8	26.0	26.0	27.9	FTE for personnel not possessing a valid Alberta teaching certificate or equivalency.
Percentage Change	18.5%	-6.8%	18.4%	-6.7%	
Explanation of Changes:					
#N/A?					
Additional Information					
Are non-certificated staff subject to a collective agreement? <input type="text"/>					
Please provide terms of contract for 2017/18 and future years for non-certificated staff subject to a collective agreement along with the number of qualifying staff FTEs.					
Yes. Still under negotiations.					

BOARD AND SYSTEM ADMINISTRATION	
2018/2019 EXPENSES UNDER (OVER) MAXIMUM LIMIT	
TOTAL EXPENSES (From "Total" column of Line 28 of Schedule of Program Operations)	\$10 338 783
Enter Number of Net Enrolled Students:	363
Enter Number of Funded (ECS) Children:	102
Enter "C" if Charter School	
STEP 1	
Calculation of maximum expense limit percentage for Board and System Administration expenses	
If "Total Net Enrolled Students" are 6,000 and over	= 3.6%
If "Total Net Enrolled Students" are 2,000 and less	= 5.4%
The Maximum Expense Limit for Board and System Administration is based on an arithmetical proportion for the TOTAL FTE count for grades 1 -12, net of Home Education AND Adult students, between 2,000 to 6,000 at .00045 per FTE (Example: 4,500 FTE count grades 1-12 = 6,000 - 4,500 = 1,500 X .00045 = 0.675% plus 3.6% = maximum expense limit of 4.28%).	
STEP 2	
A. Calculate maximum expense limit amounts for Board and System Administration expenses	
Maximum Expense Limit percentage (Step 1) x TOTAL EXPENSES	\$558 294
B. Considerations for Charter Schools and Small School Boards:	
If charter schools and small school boards,	
The amount of Small Board Administration funding (<i>Funding Manual</i> Section 1.13)	\$470 826
2018/2019 MAXIMUM EXPENSE LIMIT (the greater of A or B above)	\$558 294
Actual Board & System Administration from G31 of "Budgeted Statement of Operations"	\$501 175
Amount Overspent	\$0

4,85%