

**BUDGET
REPORT
FOR THE YEAR ENDING AUGUST 31, 2020**

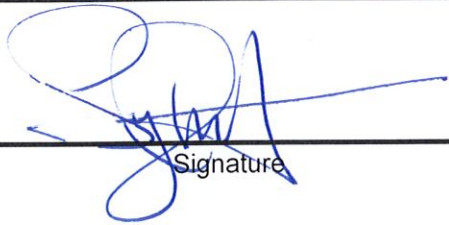


[School Act, Sections 147(2)(b) and 276]

8050 Northwest Francophone Education Region No. 1

Legal Name of School Jurisdiction

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Contact Address, Telephone & Email Address

BOARD CHAIR	
<u>Sylvianne Maisonneuve</u> Name	 Signature
SUPERINTENDENT	
<u>Mme Brigitte Kropielnicki</u> Name	 Signature
SECRETARY TREASURER or TREASURER	
<u>Josea Gagnon</u> Name	 Signature
Certified as an accurate summary of the year's budget as approved by the Board of Trustees at its meeting held on <u>June 20, 2019</u> . Date	

Version: 170615

c.c. Alberta Education
c/o Jianan Wang, Financial Reporting & Accountability Branch
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15 Color coded cells:

16 	blue cells: require the input of data/descriptors wherever applicable.		grey cells: data not applicable - protected
17 	salmon cells: contain referenced juris. information - protected		white cells: within text boxes REQUIRE the input of points and data.
18 	green cells: populated based on information previously submitted		yellow cells: to be completed when yellow only.

HIGHLIGHTS, PLANS, ASSUMPTIONS AND RISKS SUMMARY- 2019/2020 BUDGET REPORT

21 The following were presented to the Board and approved as underlying the budget. These key points and assumptions used in development of the budget take into
 22 consideration the economic environment of the jurisdiction, focus on anticipated changes from current year, and are realistic and consistent with the three year
 23 Education Plan. At a minimum, they disclose key budget assumptions, financial & business risks, and specific strategies explaining how this budget will
 24 support the jurisdiction's plans.

Budget Highlights, Plans & Assumptions:

- 25 We have made the following assumptions:
- 28 -Grants for the Classroom Improvement fund and the nutrition program will not be renewed
 - 29 -included allowances made for TEBA and principal allowance increases as well as benefits for leaves
 - 30 -salary increases to staff if agreed upon in collective bargaining will be covered by Alberta Education
 - 31 -status quo on budget funding
 - 32 -technology infrastructure renewal one of our focuses this upcoming year
 - 33 -continued increase of staff on the grid means higher expense for both certified and support staff
 - 34 -no increase in funding in transportation
 - 34 -maintaining student/teacher ratio

Significant Business and Financial Risks:

- 40 -continued aging infrastructure is increasing maintenance costs and needing to use IMR for signifiant repairs
- 41 -Plant and operational cost funding not sufficient to cover increase in POM costs
- 42 -technology infrastructure renewal one of our focuses this upcoming year

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BUDGETED STATEMENT OF OPERATIONS
for the Year Ending August 31

	Approved Budget 2019/2020	Fall Budget Update 2018/2019	Actual Audited 2017/2018
REVENUES			
Alberta Education	\$9 551 065	\$9 894 159	\$9 630 927
Alberta Infrastructure		\$0	\$0
Other - Government of Alberta		\$0	\$5 477
Federal Government and First Nations	\$18 500	\$18 500	\$19 683
Other Alberta school authorities		\$0	\$27 000
Out of province authorities		\$0	\$0
Alberta Municipalities-special tax levies		\$0	\$0
Property taxes		\$0	\$0
Fees	\$368 461	\$347 712	\$71 994
Other sales and services	\$83 392	\$84 792	\$95 092
Investment income	\$4 500	\$4 500	\$1 483
Gifts and donations	\$15 000	\$15 000	\$16 412
Rental of facilities	\$10 000	\$10 000	\$7 957
Fundraising	\$180 000	\$180 000	\$142 367
Gains on disposal of capital assets		\$0	\$1 010
Other revenue	\$13 500	\$13 500	\$35 894
TOTAL REVENUES	\$10 244 418	\$10 568 163	\$10 055 296
EXPENSES			
Instruction - Early Childhood Services	\$707 107	\$657 171	\$708 433
Instruction - Grades 1-12	\$6 601 356	\$6 751 265	\$5 665 529
Plant operations & maintenance	\$1 851 450	\$1 759 365	\$1 588 967
Transportation	\$967 297	\$952 546	\$943 455
Administration	\$505 825	\$501 782	\$470 814
External Services		\$0	\$32 249
TOTAL EXPENSES	\$10 633 035	\$10 622 129	\$9 409 447
ANNUAL SURPLUS (DEFICIT)	(\$388 617)	(\$53 966)	\$645 849

BUDGETED ALLOCATION OF EXPENSES (BY OBJECT)
for the Year Ending August 31

	Approved Budget 2019/2020	Fall Budget Update 2018/2019	Actual Audited 2017/2018
EXPENSES			
Certificated salaries	\$4 137 959	\$3 891 469	\$3 566 908
Certificated benefits	\$883 341	\$864 542	\$817 641
Non-certificated salaries and wages	\$1 485 575	\$1 506 925	\$1 488 362
Non-certificated benefits	\$294 564	\$300 570	\$291 390
Services, contracts, and supplies	\$3 121 604	\$3 388 834	\$2 543 477
Capital and debt services			
Amortization of capital assets			
Supported	\$599 456	\$599 064	\$637 031
Unsupported	\$108 336	\$68 525	\$64 353
Interest on capital debt			
Supported		\$0	\$0
Unsupported		\$0	\$0
Other interest and finance charges	\$2 200	\$2 200	\$285
Losses on disposal of capital assets		\$0	\$0
Other expenses		\$0	\$0
TOTAL EXPENSES	\$10 633 035	\$10 622 129	\$9 409 447

BUDGETED SCHEDULE OF FEE REVENUE
for the Year Ending August 31

	Approved Budget 2019/2020	Fall Budget Update 2018/2019	Actual 2017/2018
FEEs			
TRANSPORTATION	\$315	\$1 000	\$650
BASIC INSTRUCTION SUPPLIES (Instructional supplies, & materials)	\$0	\$0	\$0
LUNCHROOM SUPERVISION & NOON HOUR ACTIVITY FEES	\$0	\$0	\$0
FEES TO ENHANCE BASIC INSTRUCTION			
Technology user fees	\$1 750	\$400	\$0
Alternative program fees	\$16 815	\$7 890	\$4 954
Fees for optional courses	\$0	\$0	\$2 600
ECS enhanced program fees	\$0	\$0	\$0
ACTIVITY FEES	\$75 057	\$52 389	\$35 539
Other fees to enhance education (Describe here)	\$0	\$0	\$0
NON-CURRICULAR FEES			
Extra-curricular fees	\$100 295	\$68 051	\$25 763
Non-curricular goods and services	\$800	\$632	\$768
NON-CURRICULAR TRAVEL	\$173 429	\$217 350	\$1 720
OTHER FEES (Describe here)	\$0	\$0	\$0
TOTAL FEES	\$368 461	\$347 712	\$71 994

*PLEASE DO NOT USE "SCHOOL GENERATED FUNDS" AS A CATEGORY

Please disclose amounts paid by parents of students that are recorded as "Other sales and services" (rather than fee revenue). Note that this schedule should include only amounts collected from parents and so it may not agree with the Statement of Operations.	Approved Budget 2019/2020	Fall Budget Update 2018/2019	Actual 2017/2018
Cafeteria sales, hot lunch, milk programs	\$30 000	\$30 000	\$31 777
Special events	\$5 000	\$5 000	\$0
Sales or rentals of other supplies/services	\$4 792	\$4 792	\$5 949
Out of district unfunded student revenue	\$0	\$0	\$0
International and out of province student revenue	\$0	\$0	\$0
Adult education revenue	\$0	\$0	\$0
Preschool	\$43 600	\$45 000	\$55 822
Child care & before and after school care	\$0	\$0	\$25 674
Lost item replacement fees	\$0	\$0	\$0
Bulk supply sales	\$0	\$0	\$0
Other (describe) Other (Describe)	\$0	\$0	\$0
Other (describe) Other (Describe)	\$0	\$0	\$0
Other (describe) Other (Describe)	\$0	\$0	\$0
Other (describe) Other sales (describe here)	\$0	\$0	
Other (describe) Other sales (describe here)	\$0	\$0	
TOTAL	\$83 392	\$84 792	\$119 222

BUDGETED SCHEDULE OF SUPPLEMENTARY DETAILS OF FEE REVENUE
for the Year Ending August 31

(A)	(B)	(C)	(D)	(E)	(F)	(G)
	Explanation of Other Costs (Column "(C)")	Other Costs (Explain under (B))* 2019/2020	Entry Fees and Admissions 2019/2020	Transportation Component 2019/2020	Supplies & Materials** 2019/2020	Total 2019/2020
	FEES					
	TRANSPORTATION	\$0	\$0	\$315	\$0	\$315
	BASIC INSTRUCTION SUPPLIES (Instructional supplies, & materials)	\$0	\$0	\$0	\$0	\$0
	LUNCHROOM SUPERVISION & NOON HOUR ACTIVITY FEES	\$0	\$0	\$0	\$0	\$0
	FEES TO ENHANCE BASIC INSTRUCTION					
	Technology user fees	\$0	\$0	\$0	\$1,750	\$1,750
	Alternative program fees	\$0	\$16,815	\$0	\$0	\$16,815
	Fees for optional courses	\$0	\$0	\$0	\$0	\$0
	ECS enhanced program fees	\$0	\$0	\$0	\$0	\$0
	ACTIVITY FEES	\$0	\$75,057	\$0	\$0	\$75,057
	Other fees to enhance education	\$0	\$0	\$0	\$0	\$0
	NON-CURRICULAR FEES					
	Extra-curricular fees	\$0	\$50,000	\$50,295	\$0	\$100,295
	Non-curricular goods and services	\$0	\$0	\$0	\$800	\$800
	NON-CURRICULAR TRAVEL					
	OTHER FEES***	\$0	\$0	\$0	\$173,429	\$173,429
		\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0
		\$0	\$141,872	\$50,610	\$175,979	\$368,461
	TOTAL FEES					

**Supplies and Materials represent consumables (one-time use such as paper), reusable supplies, equipment rental, workbooks).

***Describe purpose of other fees. DO NOT use blanket names such as "Kindergarten", "Instructional Fees", "School Division Fees", "Registration Fees", etc.

****Use Other Fees only for fees which do not meet predefined categories as described on Pages 14 & 15 of the Budget Guidelines 2019/2020

PROJECTED SCHEDULE OF CHANGES IN ACCUMULATED OPERATING SURPLUS (SUMMARY)
for the Year Ending August 31

	(1)	(2)	(3)	(4)	(5)	(6)	(7)
	ACCUMULATED OPERATING SURPLUS (2+3+4+7)	INVESTMENT IN TANGIBLE CAPITAL ASSETS	ENDOWMENTS	ACCUMULATED SURPLUS FROM OPERATIONS (5+6)	UNRESTRICTED SURPLUS	INTERNALLY RESTRICTED OPERATING RESERVES	CAPITAL RESERVES
Actual balances per AFS at August 31, 2018	\$ 1,766,182	\$358,535	\$0	\$1,244,647	\$288,873	\$955,774	\$163,000
2018/2019 Estimated impact to AOS for:							
Prior period adjustment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Estimated surplus(deficit)	(\$53,968)			(\$53,968)			
Estimated board funded capital asset additions	\$0	\$0		\$0		\$0	\$0
Estimated disposal of unsupported tangible capital assets	\$3,500	\$0		\$3,500	\$3,500		\$0
Estimated amortization of capital assets (expense)		(\$707,791)		\$707,791	\$707,791		
Estimated capital revenue recognized - Alberta Education		\$599,456		(\$599,456)	(\$599,456)		
Estimated capital revenue recognized - Alberta Infrastructure		\$0		\$0	\$0		
Estimated capital revenue recognized - Other GOA		\$0		\$0	\$0		
Estimated capital revenue recognized - Other sources		\$0		\$0	\$0		
Estimated changes in Endowments	\$0	\$0	\$0	\$0	\$0		
Estimated unsupported debt principal repayment		\$0		\$0	\$0		
Estimated reserve transfers (net)				\$127,000	\$127,000		(\$127,000)
Estimated assumptions/transfers of operations (explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Estimated Balances for August 31, 2019	\$1,715,714	\$250,200	\$0	\$1,429,514	\$473,740	\$955,774	\$36,000
2019/2020 Budget projections for:							
Budgeted surplus(deficit)	(\$388,617)			(\$388,617)			
Projected board funded capital asset additions	\$0	\$0		\$0	\$0	\$0	\$0
Budgeted disposal of unsupported tangible capital assets	\$0	\$0		\$0	\$0		
Budgeted amortization of capital assets (expense)		(\$707,792)		\$707,792	\$707,792		
Budgeted capital revenue recognized - Alberta Education		\$599,456		(\$599,456)	(\$599,456)		
Budgeted capital revenue recognized - Alberta Infrastructure		\$0		\$0	\$0		
Budgeted capital revenue recognized - Other GOA		\$0		\$0	\$0		
Budgeted capital revenue recognized - Other sources		\$0		\$0	\$0		
Budgeted changes in Endowments	\$0	\$0	\$0	\$0	\$0		
Budgeted unsupported debt principal repayment		\$0		\$0	\$0		
Projected reserve transfers (net)				\$0	\$0		\$0
Projected assumptions/transfers of operations (explain)	\$0	\$0	\$0	\$0	\$200,000	(\$200,000)	\$0
Projected Balances for August 31, 2020	\$1,327,097	\$141,864	\$0	\$1,149,233	\$393,458	\$755,774	\$36,000

SCHEDULE OF USES FOR ACCUMULATED SURPLUSES AND RESERVES
for the Year Ending August 31

	Unrestricted Surplus Usage		Operating Reserves Usage		Capital Reserves Usage	
	Year Ended		Year Ended		Year Ended	
	31-Aug-2020	31-Aug-2021	31-Aug-2022	31-Aug-2020	31-Aug-2021	31-Aug-2022
Projected opening balance	\$473,740	\$393,459	\$293,459	\$955,774	\$555,774	\$36,000
Projected excess of revenues over expenses (surplus only)	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Budgeted disposal of unsupported tangible capital assets	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Budgeted amortization of capital assets (expense)	\$707,792	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Budgeted capital revenue recognized	(\$599,456)	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Budgeted changes in Endowments	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Budgeted unsupported debt principal repayment	\$200,000	\$0	\$0	(\$200,000)	(\$200,000)	\$200,000
Explanation - add'l space on AOS3 / AOS4						
Projected reserves transfers (net)	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Projected assumptions/transfers of operations	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Increase in (use of) school generated funds	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
New school start-up costs	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Decentralized school reserves	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Non-recurring certified remuneration	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Non-recurring non-certified remuneration	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Non-recurring contracts, supplies & services	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Professional development, training & support	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Transportation Expenses	(\$88,617)	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Full-day kindergarten	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
English language learners	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
First nations, Métis, Inuit	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
OH&S / wellness programs	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
B & S administration organization / reorganization	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Debt repayment	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
POM expenses	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Non-salary related programming costs (explain)	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Repairs & maintenance - School building & land	(\$100,000)	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Repairs & maintenance - Technology	(\$200,000)	(\$100,000)	(\$50,000)	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Repairs & maintenance - Vehicle & transportation	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Repairs & maintenance - Administration building	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Repairs & maintenance - POM building & equipment	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Repairs & maintenance - Other (explain)	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Capital costs - School land & building	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Capital costs - School modernization	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Capital costs - Administration building	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Capital costs - POM building & equipment	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Capital costs - Furniture & Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Capital costs - Other	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Building leases	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Other 1 - please use this row only if no other row is appropriate	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Other 2 - please use this row only if no other row is appropriate	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Other 3 - please use this row only if no other row is appropriate	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Other 4 - please use this row only if no other row is appropriate	\$0	\$0	\$0	\$0	\$0	\$0
Explanation - add'l space on AOS3 / AOS4						
Estimated closing balance for operating contingency	\$393,459	\$293,459	\$243,459	\$755,774	\$555,774	\$36,000
	11.15%	9.74%	9.27%			
Total surplus as a percentage of 2020 Expenses	10.81%	7.95%	5.64%			
ASO as a percentage of 2020 Expenses						

**ANTICIPATED CHANGES IN ACCUMULATED OPERATING SURPLUS (SUPPLEMENTARY DETAIL)
for the Year Ending August 31**

The following provides further explanation of the anticipated changes to each component of AOS for the 2018/2019, 2019/2020, 2020/2021 and 2021/2022 years as outlined on pages 6 and 7. Please provide information on the acquisition of significant unsupported capital, non-recurring project expenditures, and intended use of funds to August 31, 2021. Note that unrestricted surplus, operating reserves, and/or capital reserves should include the jurisdiction's contingency for unexpected or emergent issues.

Additional detail on uses of Accumulated Operating Surplus:

2018/2019

Provide an explanation of material changes from the fall budget update originally submitted in November, 2018 for annual operating surplus (deficit), capital acquisitions, endowments, and/or other changes affecting unrestricted surplus, operating reserves, and capital reserves.

- board has approved for technology infrastructure study and renewal, this will be a multi-year investement
- purchase of board own bus and vehicle

2019/2020

Please provide additional detail regarding uses of unrestricted surplus, operating reserves, and capital reserves not described on pages 6 and 7.

- board has approved for technology infrastructure study and renewal, this will be a multi-year investement
- Creation of a new position for curriculum development and implementation and Francisation: 100 000\$ (x3 years)
- Creation of 2 new positions for Pédagogie Culturelle: 75 000\$
- will need to replace one aging school bus

**ANTICIPATED CHANGES IN ACCUMULATED OPERATING SURPLUS (SUPPLEMENTARY DETAIL)
for the Year Ending August 31**

The following provides further explanation of the anticipated changes to each component of AOS for the 2018/2019, 2019/2020, 2020/2021 and 2021/2022 years as outlined on pages 6 and 7. Please provide information on the acquisition of significant unsupported capital, non-recurring project expenditures, and intended use of funds to August 31, 2021. Note that unrestricted surplus, operating reserves, and/or capital reserves should include the jurisdiction's contingency for unexpected or emergent issues.

Additional detail on uses of Accumulated Operating Surplus:

2020/2021

Please provide additional detail regarding uses of unrestricted surplus, operating reserves, and capital reserves not described on pages 6 and 7.

- board has approved for technology infrastructure study and renewal, this will be a multi-year investment
- Creation of a new position for curriculum development and implementation and Francisation: 100 000\$ (x2 years)
- will need to replace board owned vehicle

2021/2022

Please provide additional detail regarding uses of unrestricted surplus, operating reserves, and capital reserves not described on pages 6 and 7.

- board has approved for technology infrastructure study and renewal, this will be a multi-year investment
- Creation of a new position for curriculum development and implementation and Francisation: 100 000\$ (x1 year)

August 31, 2022

Describe the jurisdiction's intended use of unrestricted surplus, operating reserves, and capital reserves balances expected as at August 31, 2022.

**PROJECTED STUDENT STATISTICS
FULL TIME EQUIVALENT (FTE) ENROLLED STUDENTS**

	Budgeted 2019/2020 (Note 2)	Actual 2018/2019	Actual 2017/2018	Notes
GRADES 1 TO 12				
Eligible Funded Students:				
Grades 1 to 9	332	320	328	Head count
Grades 10 to 12	41	39	43	Note 3
Total	373	359	371	Grades 1-12 students eligible for base instruction funding from Alberta Education.
Percentage Change	3.9%	-3.2%		
Other Students:				
Total			-	Note 4
Total Net Enrolled Students	373	359	371	
Home Ed and Blended Program Students			-	Note 5
Total Enrolled Students, Grades 1-12	373	359	371	
Percentage Change	3.9%	-3.2%		
Of the Eligible Funded Students:				
Students with Severe Disabilities	7	7	5	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities	44	46	34	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.

EARLY CHILDHOOD SERVICES (ECS)

Eligible Funded Children	87	110	92	ECS children eligible for ECS base instruction funding from Alberta Education.
Other Children	10	10	15	ECS children not eligible for ECS base instruction funding from Alberta Education.
Total Enrolled Children - ECS	97	120	107	
Program Hours	922	922	922	Minimum: 475 Hours
FTE Ratio	0,971	0,971	0,971	Actual hours divided by 950
FTE's Enrolled, ECS	94	116	104	
Percentage Change	-19.2%	12.1%		
Of the Eligible Funded Children:				
Students with Severe Disabilities	2	3	4	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities	10	17	2	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.

NOTES:

- Enrolment is to be completed WHEREVER APPLICABLE and are 'as at September 30th' for each year.
- Budgeted enrolment is to be based on best information available at time of the 2019/2020 budget report preparation.
- The # of FTE grade 10-12 students is determined by taking the total # of students' credits / 35; where 35 CEU's = 1 FTE.
- Other Grade 1-12 students that are not eligible for base instruction funding from Alberta Education include First Nations students living on reserves for which tuition fee payments are made from Band or AANDC (Code 330), students younger than 5 1/2 or older than 20, and out-of-province and foreign students.
- Because they are funded separately, Home Education students are not included with total net enrolled students. In the blended program, funding per student is pro-rated on the percentage of the student's program which is taken at school and at home; home education students are assigned a weighting of 0.25 FTE for base funding.

**PROJECTED STAFFING STATISTICS
FULL-TIME EQUIVALENT (FTE) PERSONNEL**

	Budgeted 2019/2020	Actual 2018/2019	Fall Budget 2018/2019	Actual 2017/2018	Notes
CERTIFICATED STAFF					
School Based	37.5	37.5	38.5	36.1	Teacher certification required for performing functions at the school level.
Non-School Based	3.0	2.0	2.0	2.0	Teacher certification required for performing functions at the system/central office level.
Total Certificated Staff FTE	40.5	39.5	40.5	38.1	FTE for personnel possessing a valid Alberta teaching certificate or equivalency.
Percentage change from prior period	-2.5%	-3.7%	0.0%	6.3%	
If an average standard cost is used, please disclose rate: Student F.T.E. per certificated Staff					
	11.5	12.0		12.5	
Certificated Staffing Change due to:					
Enrolment Change	-	-	2.4	-	If negative change impact, the small class size initiative is to include any/all teachers retained.
Small Class Size Initiative	-	-	n/a	-	If enrolment change impact on teacher FTEs is negative, include any/all teachers retained.
Other Factors	1.0	(1.0)	n/a	n/a	creation of new position for curriculum development/position not filled
Total Change	1.0	(1.0)	n/a	n/a	Year-over-year change in Certificated FTE
Breakdown, where total change is Negative:					
Continuous contracts terminated	-	-	n/a	FTEs	
Non-permanent contracts not being renewed	-	-	n/a	FTEs	
Other (retirement, attrition, etc.)	-	(1.0)	n/a	(1.0)	(wherever required) position was not filled
Total Negative Change in Certificated FTEs	-	(1.0)	n/a	(1.0)	Breakdown required where year-over-year total change in Certificated FTE is 'negative' only.
NON-CERTIFICATED STAFF					
Instructional	19.0	19.5	18.6	15.1	Personnel providing instruction support for schools under 'Instruction' program areas.
Plant Operations & Maintenance	4.5	4.5	4.5	4.0	Personnel providing support to maintain school facilities
Transportation	6.2	6.2	6.2	1.3	Personnel providing direct support to the transportation of students to and from school
Other	4.4	4.9	5.8	4.6	Personnel in Board & System Admin. and External service areas.
Total Non-Certificated Staff FTE	34.1	35.1	35.0	26.0	FTE for personnel not possessing a valid Alberta teaching certificate or equivalency.
Percentage Change	-2.7%	34.9%	-2.8%	34.7%	
Explanation of Changes:					
positions not hired due to retirement and lower expected enrollment in school					
Additional Information					
Are non-certificated staff subject to a collective agreement? <input type="checkbox"/> No					
Please provide terms of contract for 2019/2020 and future years for non-certificated staff subject to a collective agreement along with the number of qualifying staff FTEs.					

BOARD AND SYSTEM ADMINISTRATION	
2019/2020 EXPENSES UNDER (OVER) MAXIMUM LIMIT	\$10 633 035
TOTAL EXPENSES (From "Total" column of Line 28 of Schedule of Program Operations)	\$10 633 035
Enter Number of Net Enrolled Students:	373
Enter Number of Funded (ECS) Children:	87
Enter "C" if Charter School	
STEP 1	
Calculation of maximum expense limit percentage for Board and System Administration expenses	5,40%
If "Total Net Enrolled Students" are 6,000 and over = 3,6%	
If "Total Net Enrolled Students" are 2,000 and less = 5,4%	
The Maximum Expense Limit for Board and System Administration is based on an arithmetical proportion for the TOTAL FTE count for grades 1 -12, net of Home Education AND Adult students, between 2,000 to 6,000 at .00045 per FTE (Example: 4,500 FTE count grades 1-12 = 6,000 - 4,500 = 1,500 X .00045 = 0.675% plus 3.6% = maximum expense limit of 4.28%).	
STEP 2	
A. Calculate maximum expense limit amounts for Board and System Administration expenses	
Maximum Expense Limit percentage (Step 1) x TOTAL EXPENSES	\$574 184
B. Considerations for Charter Schools and Small School Boards:	
If charter schools and small school boards,	
The amount of Small Board Administration funding (<i>Funding Manual</i> Section 1.13)	\$470 826
2019/2020 MAXIMUM EXPENSE LIMIT (the greater of A or B above)	\$574 184
Actual Board & System Administration from G31 of "Budgeted Statement of Operations"	\$505 825
Amount Overspent	\$0

4,76%